



A promising future starts today.

Build Your Workplace Success: Soft Skills Training

Great communication, a positive attitude, teamwork, and problem solving

are all skills that can help you succeed at school and work.

These are often called “soft skills.” Improving your soft skills will help you stand out and increase your workplace success.

No lectures here, just practical, hands-on activities!

Join our training to grow and improve your skills! Groups meet 3 to 6 times with each session lasting only 2 to 3 hours. You will learn about a different soft skill each time you meet.

By the end of this training you will learn and practice...

Communication Skills: Communicating in the workplace is very different than how you talk at home, school, or with your friends. Master communicating with supervisors, co-workers, and customers.

Enthusiasm and Attitude: Employers hire people who have positive attitudes and who are eager to learn. Practice showing these skills during an interview.

Teamwork: Employers look for people who can work well with others. Practice following directions, being a leader, compromising and avoiding conflict.

Networking: Creating a group of friends, family members, and business acquaintances who share job related information and contacts with you can expand your work opportunities.

Problem Solving: Employers choose people who can solve problems. Learn different ways to solve problems.

Professionalism: Dressing appropriately for work, arriving on time, and being responsible tells your employer that you are a professional.

promisewi.com

Phone:

855-480-5618

Email:

contact@promisewi.com

Want to join this training?

Or if you want more information, please contact your Promise DVR Counselor.